

**2021**

**COMPUTER APPLICATIONS IN PHYSICAL  
EDUCATION AND SPORTS SCIENCE**

**Paper : CC-302**

**Full Marks : 70**

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words  
as far as practicable.*

1. What is a storage device? Discuss its types with examples. State the merits and demerits of a computer. 2+5+8

*Or,*

Explain the concept and importance of information and communication technology. Discuss the application of computer and computer software in physical education. 3+5+7

2. How is a word document different from a hand-written document? What is the purpose of the Quick Access Toolbar? 7+8

*Or,*

What is the use of formatting in MS Word? What is Text Alignment? Explain the different kinds of alignment in a paragraph. 7+3+5

3. Define the following: Spreadsheet, Worksheet, Workbook and Cell. Enlist some applications of the spreadsheet. 7+8

*Or,*

What are the differences between Insert Cells and Insert Sheet Row? List the tabs of the Format Cells dialog box of MS Excel. 8+7

4. Write short notes on the following (*any two*): 7½×2

- (a) Creating and saving a presentation
- (b) Components of MS PowerPoint
- (c) Four main PowerPoint views
- (d) Presentation of Slides.

**Please Turn Over**

5. Answer the MCQs by choosing the correct option from the following and writing it on your answer script  
(*any ten*): 1×10

- (a) Which kind of device helps us to enter data in the computer?  
(i) Storage (ii) Output  
(iii) Input (iv) Calculating.
- (b) Which among the following manages all the activities of a computer?  
(i) Desktop (ii) Operating System  
(iii) Icons (iv) None of these.
- (c) Which among the following allows a user to create interesting and exciting presentation in the forms of slides?  
(i) MS Word (ii) MS Access  
(iii) MS PowerPoint (iv) MS Excel.
- (d) Which technology used to use in the third generation of computers?  
(i) Integrated circuit (ii) Transistors  
(iii) Vacuum tubes (iv) Microprocessor.
- (e) Which of the following is not a secondary storage device?  
(i) ROM (ii) CD  
(iii) DVD (iv) Hard disk.
- (f) What kind of software is MS Word?  
(i) Graphic software (ii) Gaming software  
(iii) Presentation software (iv) Word processing software.
- (g) Which tool searches for information within a computer system?  
(i) Desktop search (ii) Search engines  
(iii) Blogs (iv) RSS.
- (h) In which of the following tab is the new option present?  
(i) Page Layout Tab (ii) Mailing Tab  
(iii) Review Tab (iv) File Tab.
- (i) All cells in a worksheet can be selected by  
(i) single clicking (ii) double clicking  
(iii) clicking select all option (iv) clicking style option.

(j) What does GUI stand for?

- (i) Group User Information
- (ii) Grade User Information
- (iii) Graphical User Interface
- (iv) General User Interface.

(k) To copy data, one should use

- (i) Cut + Paste
- (ii) Copy + Paste
- (iii) Insert + Paste
- (iv) Delete + Paste.

(l) A view in which changes that are made and is reflected on all slides is

- (i) Notes Page
  - (ii) Slide Master
  - (iii) Hangout Master
  - (iv) Notes Master.
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